

Annual Leadership Meeting Agenda

- Introduction
 1. The Best Business Things for the year
 2. The Gratitude Giver
 3. What is working and what's not
 4. Expectations for the 2 days
- Review Previous Year & Quarter
 1. Successful Business Scorecard review
 2. Last Quarter & Years 1 goals (done or not done)
 3. Goal's not done discussed.
- Team Health Check;
 1. Company Structure & Role Review
 2. Team workload
 3. Who do we need next in the team?
 4. Leadership team strength: each giving 1+ve & 1 -ve about each leadership team member.
 5. People Analyser on Core Values (whole or part of team)
 6. Gallop 12 / Get the team to rate us as we do them.
 7. Future ENERGI meetings and best structure
- SWOT Analysis
- Review 1 Page Biz Plan
- Establish 3 Year Goals (TO, Profit, team, clients, products/services):

1. Visualise them.
2. Do we buy into them?
3. 1 Page 3 Year Plan

- Establish Next Year's
- Next Year's Goal Team Incentive

- **Day 2**
- Day 1 Best Things
- Learning session e.g. Leadership / Legacy (by James Kerr)
 1. How do we respond to success and failure?
 2. Put both under the magnifying glass.
 3. Role Modelling
 4. Telling stories
 5. The officer that fell asleep... our approach to honesty
- Quarter's Goals (SMART)
- Kick Off Day Agenda
- Assigning Goals to Team
- Tackle Key Issues: Create actions for goals.
- Consolidate Company and Individual Goals
- Time to plan personal goals
- Meeting Conclusion: Expectations met, your 1 thing and meeting rating/10?